Tithe an
Oireachtais
Houses of the
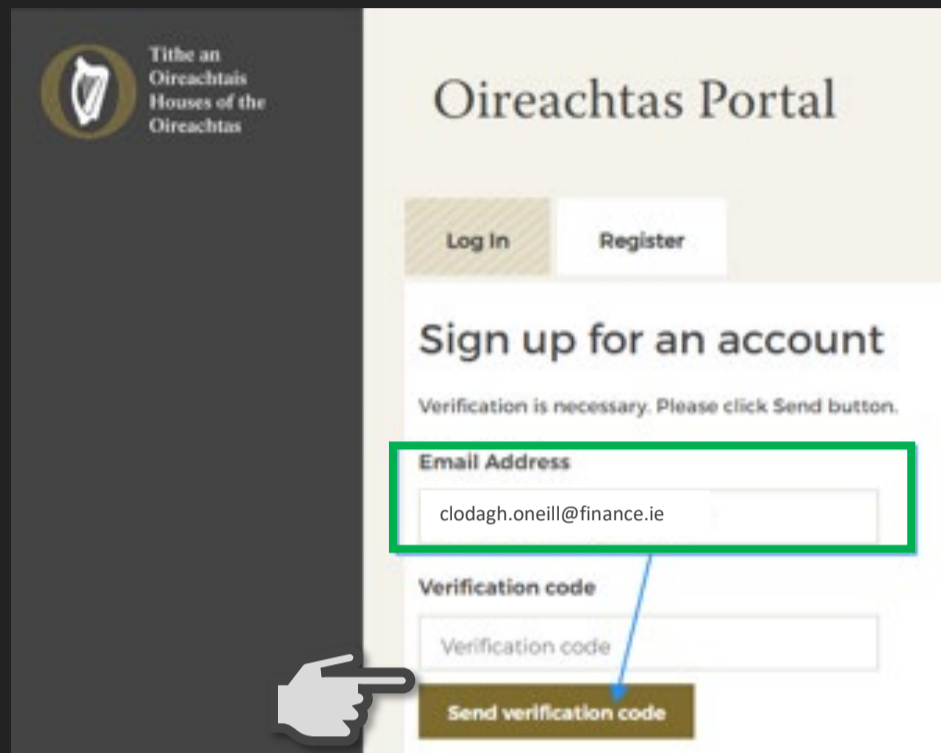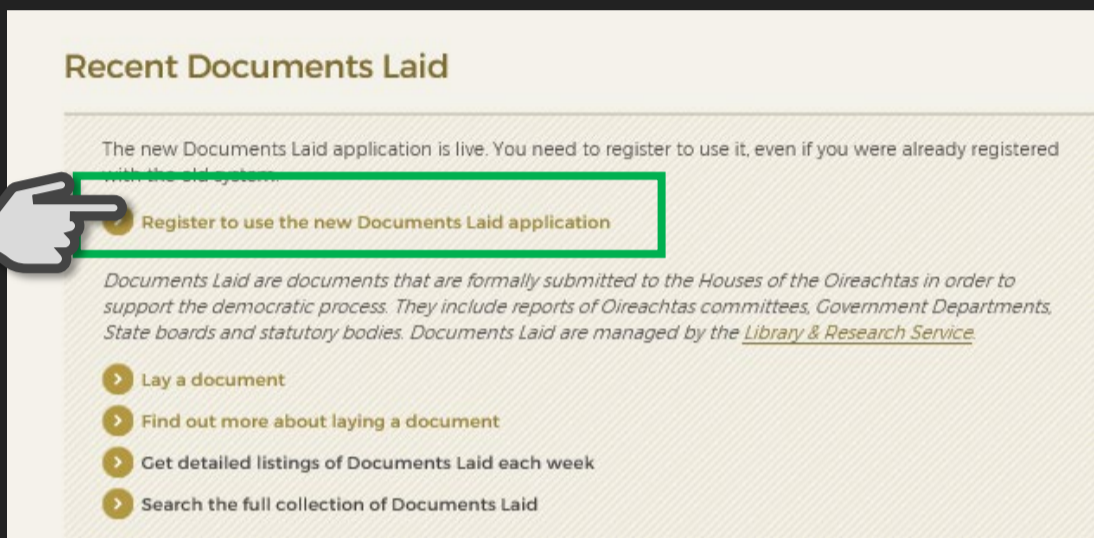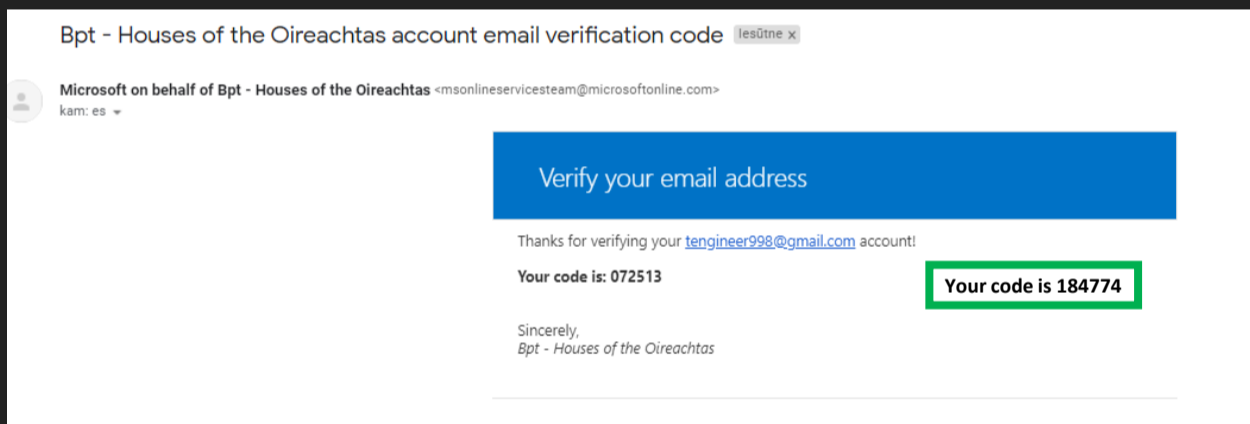Oireachtas

Oireachtas
Digital Transformation

DocsLaid

How to Register to use the new DocsLaid application

1. Click here to register for the new DocsLaid application.
2. You can also access the registration form from the DocsLaid page on the Oireachtas website.

3. Insert your email address and press "**Send verification code**".

Recent Documents Laid

The new Documents Laid application is live. You need to register to use it, even if you were already registered with the old system.

Register to use the new Documents Laid application

Documents Laid are documents that are formally submitted to the Houses of the Oireachtas in order to support the democratic process. They include reports of Oireachtas committees, Government Departments, State boards and statutory bodies. Documents Laid are managed by the Library & Research Service.

Lay a document
Find out more about laying a document
Get detailed listings of Documents Laid each week
Search the full collection of Documents Laid

Oireachtas Portal

Log In   Register

Sign up for an account

Verification is necessary. Please click Send button.

Email Address
clodagh.oneill@finance.ie

Verification code
Verification code

Send verification code

4. You will then receive an email with a **verification code.**

Bpt - Houses of the Oireachtas account email verification code

Microsoft on behalf of Bpt - Houses of the Oireachtas <msonlineservicesteam@microsoftonline.com>

Verify your email address

Thanks for verifying your tengineer998@gmail.com account!

Your code is: 072513   **Your code is 184774**

Sincerely,
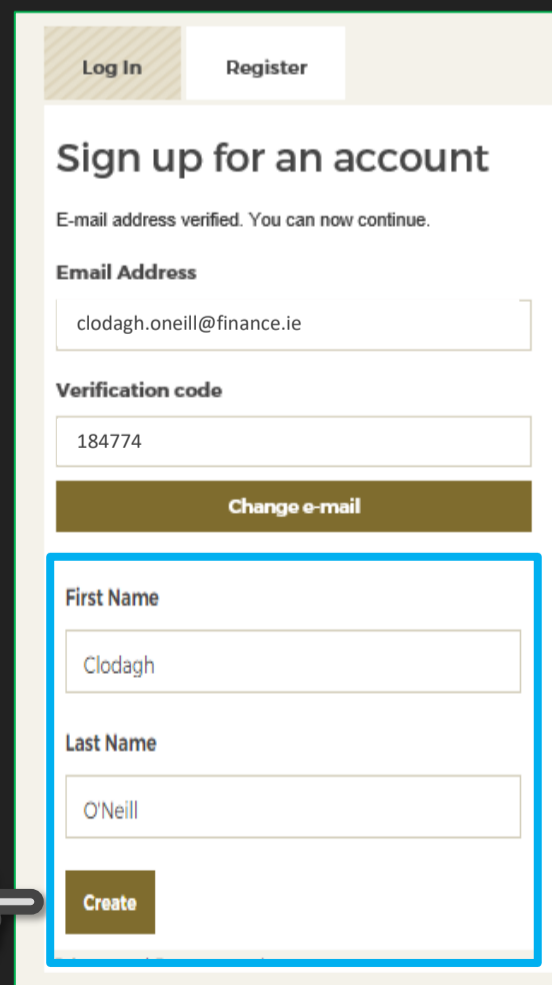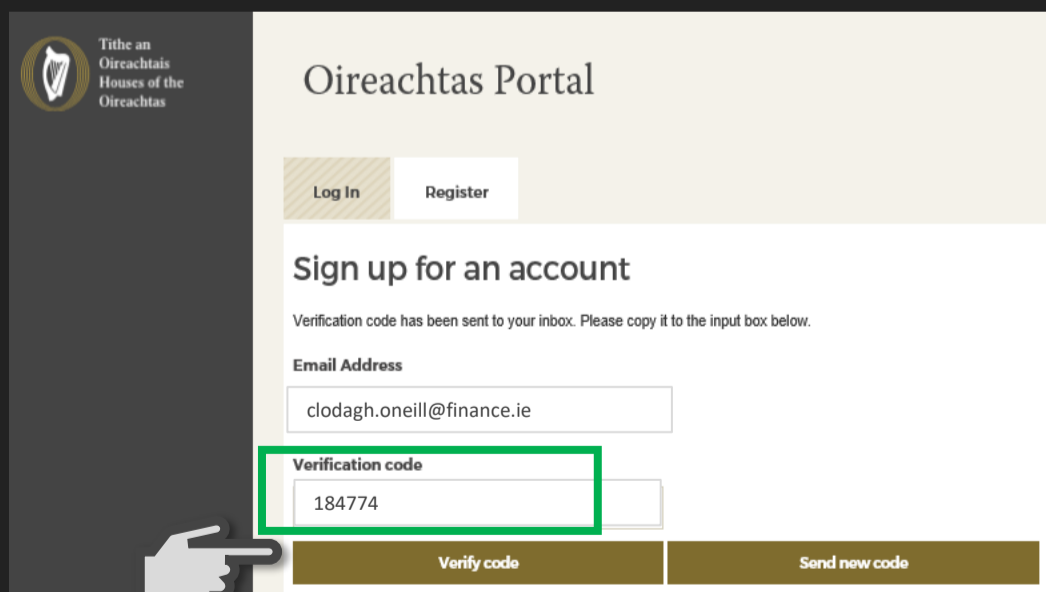Bpt - Houses of the Oireachtas

⚠️ **IMPORTANT**
Please do not: 👎
- Use the Internet Explorer Browser
- Forget to add a contact number
- Use the browser auto-fill functions for your name or email address
- Use capitals in your email address

5. Enter the code in the Verification code box. Press "**Verify code**".

Oireachtas Portal

Log In   Register

Sign up for an account

Verification code has been sent to your inbox. Please copy it to the input box below.

Email Address
clodagh.oneill@finance.ie

Verification code
184774

Verify code   Send new code

6. Fill in the First Name and Last Name and fields and press "**Create**".

Log In   Register

Sign up for an account

E-mail address verified. You can now continue.

Email Address
clodagh.oneill@finance.ie

Verification code
184774

Change e-mail

First Name
Clodagh

Last Name
O'Neill

Create

7. Your organisation type (Department or Agency) and your Department or Agency name will be prepopulated based on your email domain.

8. Enter your work phone number in the required format (see red text), and press "Update Profile".

9. When *all* information has been entered press "Request".

10. Your registration request is then sent to the DocsLaid Team. This will be attended to within a *24-hour period. Your request will display as "Pending" until approved.

11. Once your registration has been approved you will receive a Registration email with a link. Click on this link to access the application.

Alternatively, you can go to the DocsLaid page on Oireachtas.ie and select 'Lay a Document').

If you need to register and lay a document URGENTLY please contact the DocsLaid Team.